ORGANIZATIONAL BYLAWS
FOR

SAP USERS' GROUP AT UTD

SUG

SAP Users Group at the
University of Texas at Dallas
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Bylaws adopted January 12, 2001

Presiding Officers
President: Steven P. Harris
Executive Vice President: Loreena Yeo
SUG – SAP Users Group Bylaws

University of Texas at Dallas

ARTICLE I - NAME

The name of this registered student organization shall be SUG – SAP Users Group at UTD hereinafter referred to as the “student organization.”

ARTICLE II - PURPOSES AND LIMITATIONS

Section 1 - Purposes

The purposes of this student organization shall be those purposes as set forth in the SUG Constitution and SUG Bylaws and:

Active

1.01 To serve as a learning resource for its members through the understanding of the characteristics and functional roles played by Enterprise Resource Planning, Customer Relationship Management, Supply Chain Management, Business Intelligence, Enterprise Information Science with SAP or any other vendor, and E-Business in general including its related disciplines.

1.02 To promote the awareness of SAP as an E-Business solution, principles in Enterprise E-Business and to study the technical aspects regarding enterprise implementations of E-Business software packages/suites and associated modules.

1.03 To promote the networking and interaction of SUG members with individuals and organizations outside of the University in order to gain knowledge, insight, and contacts within the Enterprise E-Business industry. This goal may be accomplished through attending seminars or meetings of other organizations outside the University or through guest speakers brought to the University as official guests to speak on or about topics related to Enterprise E-Business.

1.04 To provide its members with information on the most current methods and tools used in the implementation and use of Enterprise E-Business.

Ideological

1.05 The further the understanding while SAP is widely perceived to be the most encompassing, flexible, and proven platform within Enterprise E-Business, it does not necessarily mean that SAP is always the most “appropriate” solution for every enterprise situation. The “best-of-breed” concept and Enterprise Application Integration (EAI) are both well proven concepts, which are often the preferred or required solution in certain enterprise environments. Through SAP's
University Alliance Program (UAP), UTD has been able to acquire a highly respected teaching “tool” and a superior learning resource. While many or all members of the organization may feel as though SAP’s overall solution is the best product available to enterprises at this time, this belief within the organization does not constitute a formal endorsement on behalf of SAP or its subsidiaries.

1.06 To impress among students the belief that E-Business is a related, yet different concept from that of E-Commerce. While both words have been misused, abused, confused, overused, and trampled as the “buzzword” of the day, a definite line can and should be drawn between the two areas. In both the above cases the “e” would generally stand for “electronic networks” and describes the application of some type of electronic network technology – which would include the Internet and/or some form of electronic data interchange (EDI or XML-EDI) to add value to and change business processes. Bauer & Poirier, in their defining work entitled *E-Supply Chain* defined E-Commerce as, “the use of computer-to-computer technology to transfer information important to the buying, manufacture, selling, distribution, servicing, and accounting processes inherent in supply chain activities.” In contrast, Bauer & Poirier define E-Business as encompassing E-Commerce by “the use of electronic commerce models and techniques to improve internal and external processes that impact on the creation, manufacturer, storage, and delivery of products across a supply chain system.” In essence, the authors see E-Commerce as more of an outward-facing process in contrast to the larger encompassing concept of E-Business; which stresses mandatory internal processes. With these two definitions in hand, the organization hopes to ensure that students within the organization are aware of differences and similarities of these interrelated concepts.

1.07 To cultivate among students the concept that E-Business is much more than IT used in a business setting. While E-Business contains elements of IT (such as computer language programming, database management concepts, etc.) and both have objectives of improving or exploiting unique business propositions, the E-Business concept is much broader and involves that often overlooked aspect of IT called the “human element”. To quote Frank J. Derfler, Sr. Editor of *PC Magazine*, “E-Business is about relationships: That’s our theme and perhaps our best high level insight. But you have to apply the relationship theme inside of any company starting on the road to E-Business. About 30% of E-Business is about technology and 70% is about people. Important human considerations inside the organization include administration, training, the roles of various managers, laws, and government regulations. E-Business systems must interact with and account for each of these human factors. When we talk to anyone who had really set up an E-Business system, they always tell us that dealing with the people was a lot harder than dealing with the technology.” The organization hopes to impart the same general beliefs espoused by the esteemed editors of *PC Magazine*. 
Section 2 - Limitations
2.01 The student chapter shall not obligate or otherwise make its members liable for any expenditures or commitments, unless such expenditures or commitments have been approved by the Executive Board of Directors. The most common approved cost to members will be organizational membership dues based on a semester-to-semester membership policy.

2.02 The student organization shall not pay, assume or become responsible for the personal or unapproved debts or liabilities of any individual member or members of the student organization.

ARTICLE III - ORGANIZATION

Section 1 - Student Organization Structure
1.01 The student organization is a registered student group overseen and advised by an administrative board which can consist of both administrative and faculty advisors.

Section 2 - Student Organization Limitations
2.01 The SAP Users Group at UTD is a registered student organization of the University of Texas at Dallas and has no external affiliations or formal associations at this time. The SUG at UTD is in no way responsible for any of the ASUG’s actions, conduct or liabilities. While it is acknowledged that the ASUG has invited the SUG at UTD to apply as an academic (installation) chapter associated with SAP’s University Academic Alliance (UAP) program, SUG has not proceeded with formal membership as of the writing of these bylaws. In the event that the SUG is accepted as an academic (installation) chapter of the ASUG, the Executive Board of Directors will revise or amend this document to comply with ASUG membership rules.

2.02 The Bylaws and Operating Procedures of this student organization shall not be in conflict with the general rules of the Student Activities Office or the University of Texas at Dallas.

Section 3 - Dissolution
3.01 The student organization, by action of the President, has the right to dissolve:
   a) if the student organization has insufficient (less than 5 members) student participation to continue as an effective and/or fully functioning student organization.
   b) if the overall member interest, attitude, or motivation reaches a level of "apathy" to where organizational function is impaired and there is little reason to continue as a “value-added” student organization.
   c) if the student organization has limited financial resources to continue as an effective and/or fully functioning student organization.
3.02 Should actual dissolution occur, all remaining monies, funds, or assets owned by the organization will be donated to the UTD McDermott library; specifically toward the purchase of SAP related books to be added to the student catalog. This donation would lend continuity to the organization's original purpose, while benefiting all students. This clearly keeps the funds from being "misused" or biased toward one group or individual.

3.03 Previous SUG Constitutions may still be in existence, which authorize all remaining monies, funds, or assets to be donated toward the "fourth floor MIS lab fund" or some other similar unofficial entity. This entity, if it does indeed exist in name, should be deemed a non-legitimate beneficiary. Previous officers or members may have established this pseudo-organization in "name only" in an attempt to receive monies as a result of the dissolution of the organization. Such "slush funds" are not eligible as a beneficiary. Only a legitimate entity such as the UTD McDermott library should be deemed a legitimate recipient or benefactor of the organization's monies.

Section 4 - Relationship to School, College or University

4.01 The student organization must have 1 (one) academic advisor who is a full time faculty member as required by Chapter 1 of the Student Organization Handbook. The academic advisors can come from any department at the University of Texas at Dallas and should be actively interested and involved in the activities and goals of the organization.

4.02 The advisor is expected to have a "common interest in the organization's purpose and goals; be accessible for signature on official University forms; and be willing to attend meetings and functions sponsored by the organization."

4.03 Should at any time, the advisor fail to meet his or her organizational requirements, the President of the organization has the obligation and right to replace the advisor with an advisor who would be more "suitable and supportive" of the organization's activities and goals.

4.04 It should be reminded that the academic advisor is indeed functioning in the capacity of an "advisor" role, as laid out in Chapter 1 of the Student Organization Handbook. Clearly, there is a distinction between the term "advisor" and "director". Members can be directors within the organization, with all of their given rights and privileges, while the "advisor" serves in a capacity of "good will" and assistance to the organization. At no time should these titles or the associated respective rights or capacities be construed or misused.

4.05 Should the organization be in violation of the school's Guide of Registered Student Organizations, and should the advisor be aware of this violation, the advisor is obligated to inform the organization that it is not in compliance. The advisor is not responsible or liable for actions or situations that he or she is not aware of or cannot control.

4.06 In all cases, the student organization must meet the all requirements of the Student Activities Office and the University of Texas at Dallas.
ARTICLE IV - MEMBERSHIP

Section 1 - Student Membership
1.01 Student organization membership shall be granted to any full or part-time student, administrator, or faculty member at UTD. A student must be taking one credit hour and is enrolled in good standing at the University of Texas at Dallas. Since SAP users come from all types of industries and academic backgrounds, there are no discriminating limitations regarding type of degree or degree major. In order to maintain high academic and ethical standards, the organization maintains that the student cannot be on academic or social probation.

Section 2 - Application for Membership
2.01 Application for student membership shall be submitted with semester membership fees, to the Executive Board of Directors of the student organization. The President, Vice President of Membership, or Secretary/Treasurer will handle processing of membership applications.

2.02 Applications for student membership may be rejected only for failure to comply with the requirements set forth in these Bylaws or failure to comply with additional requirements which may be imposed by the Student Activities Office at the University of Texas at Dallas.

2.03 Under rare circumstances, past members who are reapplying for membership may be rejected based on a past failure to comply with the requirements which may be imposed by the organization itself or the Student Activities Office at the University of Texas at Dallas. Past acts of hazing, illegal, discriminatory, or unethical behavior may be reason for rejection of the reapplying applicant.

Section 3 - Suspension or Termination of Membership
3.01 The student organization Executive Board of Directors shall have the power to suspend or expel any member for conduct considered to be contrary to the best interests of the student organization. Such action is to be taken only after formal review and due notice, in writing, has been given to the member in question, and, when taken shall be reported immediately to the student organization President.

3.02 The membership of any member who becomes ineligible or fails to meet the requirements for membership shall be canceled. Re-application must be made before the member may be reinstated.

ARTICLE V - GOVERNING BODY

The governance of this student chapter shall be vested in its Executive Board of Directors.

Section 1 – Executive Board of Directors
1.01 The Executive Board of Directors of the student organization shall consist of the elected officers.
1.02 The Executive Board of Directors shall manage the affairs and assets of the student organization. A majority vote of the Executive Board members present at a duly called meeting with a quorum present shall approve all expenditures, but never more than available funds, and shall be the act of the Executive Board of Directors, unless the vote of a greater number is required by these Bylaws.

1.03 The Executive Board of Directors shall consist of no less than five (5) members and can not be greater than eight (8) members. Some of these positions may be created for special projects or to reward members of the organization for exceptional achievement. The President can create additional new positions or consolidate existing positions required for either growth or shrinkage of the organization and to promote the efficient operation of the organization.

Section 2 - **Election and Term of Office**

2.01 Officers shall be elected prior to the end of the student chapter administrative year by the student chapter membership. An officer shall serve for a term of one (1) year and until his or her successor is elected. Officers may be reelected to the same position. Newly elected officers shall take office on the first day of the new administrative year. The administrative year shall start on the first day of January.

2.02 Election of officers shall occur at the annual student organization business meeting.

2.03 Candidates for office shall be members of the student organization, as proposed by members of the Executive Board of Directors (who must be in good standing), plus those members nominated from the floor. All candidates shall be identified in the student organization meeting prior to the date when elections are to occur, specifying the position they desire.

2.04 A majority vote of those present (a viable voting congress shall be deemed 10 or more members in good standing) and eligible to vote is needed to elect. If a majority is not attained, a runoff will be held between the top 2 candidates with the most votes. Elimination of candidates, having the same number of votes, cannot occur, if it automatically leaves only one candidate for the next ballot.

Section 3 - **Removal of Officers**

3.01 Any officer or director of the student chapter may be removed by the persons authorized to elect or appoint such officer or director whenever in their judgment the best interest of the student organization is not being served. Removal requires a two-thirds (2/3) majority vote of the appropriate body at a regular or announced special meeting, following notice that a purpose of the meeting is to remove the officer(s) or director(s).
3.02 Officers committing "extreme dereliction of duty" or which in turn could contribute to the loss of monies, affiliations, organizational continuity, or cause extreme liability to the organization, can temporarily be relieved of their position. The person may be reinstated after a period of time or reassigned to another position which better suits his or her organizational performance capabilities, should the infraction be a first and lone incident.

Section 4 - **Vacancies**

4.01 In the event of a vacancy the remaining members of the Board of Directors shall appoint a replacement to fill each vacancy until the next annual election.

**ARTICLE VI - ACQUISITION AND MANAGEMENT OF PROPERTY AND FUNDS**

Section 1 - **Management of Assets/Funds**

1.01 The student organization Executive Board of Directors shall manage and control the assets of the student chapter.

1.02 All financial policies shall be consistent with the requirements of policies put in place by the Student Activities Office of the University of Texas at Dallas.

Section 2 - **Dues/Payment of Dues/Delinquency/Resignation**

2.01 All assessed dues for each member shall be kept in a bank account called the UTD SAP Club bank account located at Community Credit Union.

2.02 The student organization Executive Board of Directors may levy additional dues in whole dollar amounts upon student organization members for the sole benefit of the student organization, provided such benefits are for purposes consistent with the general aims and purposes of the student organization.

2.03 All assessed dues of the student organization shall be payable on such dates and in such manner as may be prescribed by the Executive Board of Directors. Dues, if paid by someone other than the member, may be credited from one member to another when requested by the payer.

2.04 Members who have not paid their dues by a specified date after the final invoice shall be dropped and shall cease to be members, and shall no longer be eligible for any membership benefits. The student organization will encourage prompt payment of dues.

2.05 Any member may resign at any time, but such resignation shall not become effective until accepted by the Executive Board of Directors of the student organization and all dues obligations to the student organization have been paid in full. Those submitting resignation shall not be entitled to rebates of dues paid.
Section 3 - Fiscal Year
3.01 The student organization's fiscal year will coincide with the election year of the Executive Board of Officers.

Section 4 - Liabilities
4.01 The student organization Executive Board of Directors shall have no power to assume liabilities on behalf of the student organization for an amount in excess of the current funds of the student organization. The student organization shall never pay, assume or become responsible for the personal or unapproved debts of liabilities of any individual member or officer of the student organization.

Section 5 - Dissolution of the Student Organization
5.01 In the event of dissolution of the student organization, after paying or making provision for payment of all liabilities of the chapter, the Executive Board of Directors of the student organization shall distribute any remaining funds and assets of the student to such other organizations as shall at the time qualify as tax exempt under Section 501(c)(6) or Section 501(c)(3) of the Internal Revenue code of 1986, or corresponding provision of any future United States revenue law, selected by a two-thirds (2/3) majority approval of the student chapter membership.
ARTICLE VII - STANDING RULES AND OPERATING PROCEDURES

Section 1 - Establishment of Standing Rules and Operating Procedures
1.01 The Executive Board of Directors may formulate Standing Rules and Operating Procedures to supplement these Bylaws, so long as they do not conflict with these Bylaws or standard operating procedures. Each Standing Rule adopted shall become an appendix to the Bylaws.

Section 2 - Approval Procedures
2.01 Standing Rules and Operating Procedures may be adopted by a two-thirds (2/3) vote of the Executive Board of Directors at any meeting of the Executive Board of Directors provided a quorum is present. Notice of proposed changes shall be submitted to each member of the Executive Board of Directors at least five (5) days prior to such meeting.

ARTICLE VIII - OFFICERS

Section 1 - Designation
1.01 The elected officers of the student chapter shall be President, Executive Vice President, Vice President for Development, Vice President for Membership, Vice President for Events, Secretary/Treasurer, and Official Webmaster. The general designations of Board of Directors member(s), and such other Officers as may be determined by the Executive Board of Directors. The Executive Board of Directors may appoint such other Officers as it shall deem desirable, such Officers to have the authority to perform the duties prescribed from time to time by the Executive Board of Directors. The Executive Board of Directors may also consolidate officer positions (example: Secretary/Treasurer) as it shall deem desirable.

Section 2 - Duties of the President
2.01 The President shall be the chief executive officer of the student organization. The President shall preside at all meetings of the student organization and its Executive Board of Directors, and shall call such meetings as he or she deems necessary. It shall be the duty of the President to exercise general supervision over the activities and welfare of the student organization and to communicate with the other members of the Executive Board of Directors concerning matters of policy. The President shall be an ex officio member of all student chapter committees, with the exception of the Nominating Committee.

Section 3 - Duties of the Executive Vice President
3.01 In the absence of the President or in the event of his/her inability or refusal to perform the duties of President, the Executive Vice President shall perform the duties of the President. When so acting, (s)he shall have all the powers of and be subject to all the restrictions upon the President. The Executive Vice President will take an active role in planning the regular chapter meetings. The Executive Vice President shall perform such other duties as from time to time may be assigned by the President or the Board of Directors. The Executive Vice
President shall oversee all activities regarding publicity of the organization and external promotion of the organization to the student body.

Section 4 - **Duties of the Vice President for Development**
4.01 Duties not yet defined.

Section 5 - **Duties of the Vice President for Membership**
5.01 Duties not yet defined.

Section 6 - **Duties of the Vice President for Events**
6.01 Duties not yet defined.

Section 7 - **Duties of the Secretary/Treasurer (dual-role capacity)**
7.01 The Secretary shall take the minutes and record attendance of all business meetings. All active student chapter records, except financial and committee records, shall be under the control of the Secretary. The Secretary shall forward all membership records to any external organization associated with the organization and requiring such records and maintain a file of the correct names and address of all student chapter members. The Secretary shall be required to keep such records and prepare such reports as may be requested by the student chapter Board of Directors, the President, the Executive Vice President, or any external organization requesting such records.

Section 8 - **Duties of the Treasurer (single-role capacity)**
8.01 The Treasurer shall receive and disburse the funds of the student chapter, and shall keep and preserve proper vouchers and books of accounts. These shall be open to inspection and subject to audit at any time by an auditing committee duly appointed by the President. The Treasurer shall deposit student chapter funds in such banks as may be approved by the Board of Directors and shall disburse money only for approved investments or upon approved vouchers and in accordance with approved procedures. The Treasurer shall submit a monthly financial report to the Board of Directors, an annual report to the student chapter membership and such reports as may be requested by the Association.

Section 9 - **Duties of the Official WebMaster**
9.01 The Official WebMaster is responsible for maintaining and enhancing the organization Web site and data bases associated with such site. The Official Webmaster will work closely with the other officers to insure appropriate chapter information is maintained, archived, and made available to the membership, UTD student body, and general public. The Information Officer will also maintain backup and archival records for the chapter's Web site. The Official WebMaster will also be responsible for the updating and upgrading of the SUG Website to protect it from malicious harm, which might be associated with hackers, phreaks, viruses, worms, trojans, or any other nefarious form of trouble or threat that may cause potential harm to the organizational Web site in the future.
ARTICLE IX - MEETINGS

Section 1 - **Annual Business**
1.01 An annual student chapter business meeting for the election of officers and for the transaction of other business concerning the affairs of this student chapter shall be held once each year. The student chapter shall send notice of the annual meeting to each member of the student chapter at least thirty (30) days in advance of the meeting.

Section 2 - **Board of Directors**
2.01 The student chapter Board of Directors shall meet a minimum of six (6) times each year. The time, date, and location of each meeting shall be at the discretion of the student chapter President. The student chapter President shall notify each member of the Board of Directors and committee chairperson at least two (2) days in advance of the meeting.
Section 3 - Regular Meetings

3.01 There shall be at least one (1) regular monthly meeting (not including any special guest presentation meetings) of the student chapter membership during the regular school year. One (1) of these meetings shall be instructive or promotional with respect to the purposes of the student chapter. The time and place of meetings shall be determined by the student chapter President. All members shall be notified at least two (2) days in advance of the meeting.

Section 4 - Special Meetings

4.01 Special meetings may be held at any time upon the authorization of the student chapter Board of Directors, student chapter President or by written request of twenty-five percent (25%) of the student chapter membership. Notice shall be sent to student chapter members at least ten (10) days prior to the meeting.

Section 5 - Meeting Notification

5.01 Posting meeting notifications on the student chapter web site or sending e-mails will be considered adequate notification for meetings.

ARTICLE X - VOTING AND QUORUM

Section 1 - Voting

1.01 Each member in good standing shall be entitled to one vote on each matter submitted to a vote of the members.

1.02 At any meeting of the members, a member entitled to vote may vote in person or by written proxy. E-mail is considered a written proxy.

1.03 Unless otherwise provided by these bylaws, the act of a majority of the members present in person or by written proxy at a meeting at which a quorum is present shall be the act of the members.

1.04 A majority vote of the board members present at a duly called meeting with a quorum present shall approve the budget of the group, the expenditure of funds of the group, but never more than available funds, the assessment, if any, of dues for the group, and shall be the act of the Board of Directors, unless the vote of a greater number is required by these Bylaws.

Section 2 - Quorum

2.01 One-third (1/3) of the members of the student organization, whether present in person or by written proxy, shall constitute a quorum at any meeting of the members.

2.02 One-half (1/2) of the Board of Directors of the student organization, whether present in person or by written proxy, shall constitute a quorum at any meeting of the Board of Directors.
ARTICLE XI - RULES OF ORDER

Section 1 - Robert's Rules of Order
1.01 Rules contained in Robert's Rules of Order, Revised, most recent edition, shall govern in all cases to which they are applicable, provided they do not conflict with the Bylaws and Standing Rules of this student chapter or Association Bylaws.

ARTICLE XII - COMMITTEES

Section 1 - Establishment of Committees
The Board of Directors may establish such additional committees considered necessary to accomplish the student chapter's objectives. The standing committees are as follows:

1.01 Auditing Committee—Whose duty shall be to audit the books of the Treasurer of the student organization at the close of the fiscal year. The committee shall be appointed annually.

1.02 Bylaws Committee—Whose duty shall be to review the Bylaws of the student organization and make such recommendations as are necessary to keep the Bylaws up-to-date. The committee shall be appointed annually.

1.03 Nominating Committee—Whose duty shall be, prior to the annual business meeting, to prepare nominations for officers and learn the availability of such nominees to serve in those positions.

1.04 Membership Committee—Whose duty shall be to promote and retain membership in the student organization and to submit applications for membership to the Board of Directors of the student organization in accordance with these Bylaws.

1.05 Publicity Committee—Whose duty shall be to make certain that all membership meetings, as well as other activities, are duly publicized and that a regular newsletter is provided to all members.

1.06 Program/Education/Arrangements Committee—Whose duty shall be to make all arrangements for regular meetings of the student organization and to establish educational programs for the organization membership as well as for individuals interested in information technology.
Section 2 - **Staffing of Committees**

2.01 Committee chairpersons, who shall be members in good standing of the student chapter, shall be appointed by the President of the student organization or his/her designee. Committee members, who shall be members in good standing of the student organization, shall be appointed by the committee chairperson. Committee chairpersons may be removed from their responsibilities as considered necessary by written notification of any officer of the student organization with concurrence of the President of the student organization.

Section 3 - **Responsibilities of Committees**

3.01 Goals and objectives of committees shall be set annually at officer planning meetings held for that purpose at the discretion of the President of the student organization. Specific duties and structure of each committee within the student organization are as defined in these Bylaws and the Operating Procedures of the student organization.

Section 4 - **Reporting of Committees**

4.01 The chairperson of each committee shall prepare written reports of the activities and recommendations of the committee, and shall present them at business meetings of the student organization.

**ARTICLE XIII - RESTRICTIONS**

Section 1 - **Restrictions**

1.01 This student organization shall not discriminate on the basis of race, sex, religion, national origin, age or disability, and shall abstain from any political or labor affiliation or endorsement for public office. Any member running for political office must terminate his or her membership in the organization immediately.

**ARTICLE XIV - OFFICIAL PUBLICATION**

Section 1 - **Publications**

1.01 The student organization newsletter or Web publication shall be the official publication of the student chapter. The student organization newsletter or Web publication may be published on the student organization website.

**ARTICLE XV - RECORDS**

Section 1 - **Records**

1.01 The student organization shall keep correct and complete books and records of accounts and shall also keep minutes of the proceedings of its members, Board of Directors, and committees having any of the authority of the Board of Directors, and shall keep a record giving the names and addresses of the members entitled to vote.
ARTICLE XVI - BYLAWS AMENDMENTS

Section 1 - Bylaws

1.01 These Bylaws may be altered, amended or repealed, and new bylaws may be adopted by a two-thirds (2/3) majority of the organization members at any regular or announced special meeting of the members, provided that proposed Bylaws amendments are approved by the Board of Directors, then sent to all organization members or posted on the student organization Web site at least thirty (30) days in advance of the meeting. Association Policy and Procedures govern the process for handling all Bylaws amendments.

Bylaws adopted January 12, 2001

Presiding Officers

President: Steven P. Harris

E. Vice President: Loreena Yeo

The SUG has an “aggressive” agenda toward achieving its organizational goals. These goals are to 1) ensure the general “manifest destiny” of the organization, 2) ensure the organization prospers and grows to support student demand, and 3) ensure the organization serves its members and UTD community to the highest level of standards. It should be well known that Executive Board Officers take on a high level of responsibility toward the organization and toward each other. Performance is an essential key to achievement, and each Executive Board Officer will be expected to dedicate the time and energy required of his or her specific role within the organization.