JSOM TECHNICAL RESUME EXAMPLE (remove prior to using)

John Doe

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https://github.com/USERNAME

EDUCATION

The University of Texas at Dallas May 2024
M.S., Information Technology Management **GPA 3.8**
B.S., Management Information Systems; Minor in Enterprise Systems

CERTIFICATIONS & TECHNICAL SKILLS

Certifications: SAS Certificate in Business Intelligence and Data Mining, Six Sigma Lean Professional (SSLP)
Analysis Tools: SAS (Enterprise Miner), SAP Business Objects, Google Analytics, MS Excel
Programming: SQL, PL/SQL, UNIX, C, HTML, SAS Programming
Operating Systems: UNIX, Windows
Software: SAP (WebL, Analysis for Excel, OLAP and ERP), Crystal Reports, MS Visio, MS Project
Databases: Oracle, DB2, SQL Server

BUSINESS EXPERIENCE

Gerson Lehrman Group, San Francisco, CA August 2021 – August 2022
Client Relationship Manager (December 2021– August 2022)

- Managed 50+ projects for advertising initiatives within the energy and textile industries
- Predicted social media campaign effectiveness utilizing SAS Enterprise Miner which resulted in 125 new client accounts

HR Information Systems Analyst (August 2021 – December 2021)

- Implemented HRIS - SAP HCM module and collaborated with vendor and HR users for 500+ employee base
- Developed specifications of new web-based system applications for bid proposals

Ericsson, Plano, TX
Business Analyst Internship June 2021 – August 2021

- Coordinated supplier on-boarding and delivery process improvements for services
- Determined market supply chain needs and completed supplier performance reviews

ACADEMIC PROJECTS

Business Intelligence/Analytics September 2021 – November 2021

- Analyzed demographic information and energy market trends to identify new revenue strategies
- Recommended increased utilization of renewable energy to reduce costs by 20%

Software Analysis and Project Management January 2021 – May 2021

- Proposed a new system to allow customers to view wait times and to improve scheduling
- Identified project requirements and scope and team responsibilities and designed the project timeline
- Created Xcelsius dashboard design and utilized SAP Crystal Solutions for data visualization and reports

LEADERSHIP EXPERIENCE & ORGANIZATIONS

CMC Leadership Council, UT Dallas September 2020 – Present
SAP Users Group, UT Dallas September 2020 – Present

ADDITIONAL INFORMATION

Eligibility: (USPR) Eligible to work in the U.S. with no restrictions OR (Visa) Eligible to work in the U.S. for internships and for full-time employment for up to 12 months (non-STEM only) or 36 months (STEM only) without sponsorship